



## Customer Service Representative

People's Security Company, a subsidiary of Crow Wing Power, has an opening for a highly motivated and confident Customer Service Representative. This person needs to be customer friendly, detail-oriented, dependable, proficient with computers (Excel and Word) and have excellent communication as well as exceptional telephone skills. This position will have customer contact through phones and walk-ins, process billing and data-entry, interact with sales and technical support departments and handle other multiple tasks. Customer satisfaction and accuracy is vital to this position. Applicant must possess the qualifications, experience and skills deemed appropriate by Management for the position. Candidate must have high school diploma or equivalent

### **REQUIREMENTS**

- AA degree preferred and /or equivalent job experience
- Some accounting knowledge and office administration is preferred
- High School diploma or equivalent and valid driver's license required
- Able to pass drug test and physical demands of position
- Must possess the qualifications, experience and skills deemed appropriate by management.

We offer a competitive salary and excellent benefit package which includes:  
Medical, dental, life, holiday day, 401K, vacation and sick leave and other benefits  
Drug test, medical exam and background checks are required.

Please send resume/application by February 9, 2018

People's Security Company

Human Resources

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An Equal Opportunity Employer